

Primavera Advanced – Project Management

COURSE DURATION

Number of Hours: 16

Number of Days: 2

Course Objectives

This course provides in-depth resource management training in Primavera's client/ server-based solution. Building on skills learned in the basic course, this module covers advanced subjects such as earned value analysis, updating baselines, and top-down budgeting. Hands-on workshops enable students to apply skills throughout the course.

Who Should Attend

The following people should consider attending this course:

- Programme Managers and Project Control staff evaluating the software against your organisational requirements.
- Project schedulers who wish to learn how to use the software to schedule and control projects.
- Database managers who wish to understand how to set up and administer a database.
- Experienced project personal who wish to learn how to schedule and control a project.

Prerequisites

- Primavera Project Management Course 102
- A working knowledge of Microsoft® Windows® Vista, Microsoft® Windows® XP, or Microsoft® Windows® 2000.

Notes

The indicated course length is a guideline. Topics and duration may be modified by the instructor based upon the knowledge and skill level of the participants.

Course description shown is designed for Primavera 6 Version 16.1 software. Topics, curriculum, and/or prerequisites may change depending on software version.



TOPICS COVERED

- Creating and Managing Portfolios
- User Defined Fields and Global Change
- Assigning Codes
- Duration Types
- Percent Complete Types
- Earned Analysis
- Thresholds and Issues
- Advanced Scheduling
- Updating Baselines
- Risk Management
- Tracking Layouts
- Top-Down Budgeting
- Top-Down Estimating

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TERMS AND CONDITIONS

The following policy shall apply to all training engagements, Online, On-Site and Off-Site, Regular/Customized Training:

Terms of Payment: Unless otherwise specified in writing, **all fees must be fully paid before the commencement of the training course.** Otherwise, participants will not be allowed to enter the training room.

Participants are advised to send their Training Confirmation Form (TCF) with their payment made as soon as possible to avoid disappointment.

CANCELLATIONS

If cancellation is made after the training date:	No Refund, but entitled to 1 rebooking of schedule.
If cancellation is made before the training date:	50% of the total training fee will be charged to the participant /company to cover administration fee.

Cancellation notices must be submitted to mktg@stanford.cimtechnologies.com. Company is not responsible for any error in delivery of the email notice.

Stanford IT Learning reserves the right to cancel any course schedule without penalty due to unforeseen circumstances. On such cases, we shall notify all participants before the actual start of the training. On the other hand, under such circumstances that may arise, because of a default on our part or other liability, you are entitled to refund your full payment for the training.

Refund for payments will be processed within 7 to 21 days, upon receipt of a written notice.

Stanford IT Learning will not be liable for the cancellation of classes for the following emergencies (e.g. Storms, floods, earthquakes, tsunami, war, nationwide blackouts, etc)

REPLACEMENT

Student replacements are acceptable with at least three (3) days prior notice start of class with no additional payment charges, provided that replacements meets course prerequisites and is approved by Stanford IT Learning.

Any changes made by the client(s) affecting any terms and conditions stated in this proposal is subject to applicable charges.

If you require further details or clarifications, kindly contact the organizer.

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